

AGENDA PLACEMENT FORM

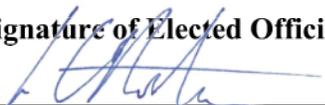
(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 08.04.25

Meeting Date: 08.11.25

Submitted By: Lance Anderson

Department: Purchasing

Signature of Elected Official/Department Head:


Court Decision: <small>This section to be completed by County Judge's Office</small>
 8/11/2025

Description:

Consider and accept outgoing fixed asset inventory for David Lloyd, outgoing District Clerk and incoming fixed asset inventory for Dean A. Sullivan, incoming District Clerk.

(May attach additional sheets if necessary)

Person to Present: Lance Anderson

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor

Personnel Public Works Facilities Management

Other Department/Official (list) District Clerk

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

County of Johnson, Texas



Lance Anderson
Purchasing Agent
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Kristi Shaw
Deputy Purchasing Agent
kshaw@johnsoncountytexas.org

ASSET INVENTORY VERIFICATION FORM
OUTGOING OFFICIAL

The asset inventory verification of outgoing official in the Johnson County Department listed below has been conducted. The Official/Department Head who has signed below accepts full responsibility for inventoried assets assigned to this department.

Department District Clerk Date 7-31-2025

Inventory was conducted by: Donna White

Outgoing Official: [Signature]

Laptop 26699 Jury Service

Description	Fixed Asset#	Located	Serial#	Comments
KARDEX LEKTRIEVER LEGAL/LAT	000000013112	✓	19230	Room 204 court clerks
KARDEX LEKTRIEVER	000000013115	✓	15494	File Rm
KARDEX LEKTRIEVER	000000013313	✓	24315	File Rm- this was swap for sn 19789 REMINGTON. No money involved.
Jury 2014 Plus System - Software	000000016549	✓		Jury no tag given for this asset
Shelving and Cage	000000016608	✓		Located @ 1102 E Kilpatrick (WHSE)
Canon imageRUNNER ADVANCE C5540i	000000016789	✓	xlj02930	3rd floor
ACIS (Automated Check-In System) Software	000000016941	✓		Software
Canon iR ADVANCE DX C7780i Color Copier	000000017070	✓	3FD00883	File Rm
Canon Copier iR ADVANCE DX C5870i	000000017170	✓	2xd02516	Jury Services
Kyocera TASKalfa 8353i MFP Color Copier	000000017310	✓	rs23901306	Collections
Kyocera TASKalfa 8353ci MFP Copier	000000017421	✓	rs24101535	
MobileTrak Rolling Shelving	000000017450	✓		
Inspiron One 2350 Computer	000000026737	✓	d1cdsx1	Jury Courtroom - Bench
Dell OptiPlex 7020	000000026925	✓	6x2xq22	Shannon
Dell OptiPlex 7020	000000026928	✓	6x3sq22	Hope Kim
Dell OptiPlex 7020	000000026940	✓	6x5qq22	Gelest Nikki
OptiPlex 7020 Desktop	000000027027	✓	2vmk382	Alison
OptiPlex 5040 SFF	000000027163	✓	9hzkjb2	Ashley T.
OptiPlex 5040 SFF	000000027181	✓	9j2qjb2	Rylee B. Anna Ana
Dell Latitude E5470	000000027209	✓	9py4hc2	Jury Services
Latitude Laptop E5470	000000027505	✓	cgkhwf2	Cage 1st flr
IPad 12.9-inch Pro	000000027723	✓	dlxv32qaj262	Lloyd
DELL Optiplex 5050 desktop	000000027884	✓	8z1xbm2	Riley Magan
DELL Latitude 5480 Laptop	000000027930	✓	2xcm5m2	Jury Services
Dell OptiPlex 5060 Desktop	000000028231	✓	494mhv2	Jennifer
Dell OptiPlex 5060 Desktop	000000028248	✓	492ghv2	Erika
Dell OptiPlex 5060 Desktop	000000028253	✓	492lhv2	Sally
Dell Optiplex 5060 Desktop	000000028353	✓	g933px2	Lloyd
Dell Optiplex 5060 Desktop	000000028370	✓	g981px2	Samantha ESTRELLA
Dell Latitude 5400 Laptop	000000028459	✓	9jz30z2	Alison
Dell Optiplex 5070 Desktop	000000028537	✓	fqg7h03	Collection desk

Dell Optiplex 5070 Desktop	000000028631	✓	5br5z23	Ashley N.
Apple 10.2-inch iPad Tablet	000000028799	✓	dmpd39fymf3n	Jury locker
Apple 10.2-inch iPad Tablet	000000028800	✓	dmpd33svmf3n	Jury locker
Apple 10.2-inch iPad Tablet	000000028801	✓	dmpd32lkmf3n	Jury locker
Apple 10.2-inch iPad Tablet	000000028802	✓	dmpd379mmf3n	Jury locker
Apple 10.2-inch iPad Tablet	000000028803	✓	dmpd374ymf3n	Jury locker
Apple 10.2-inch iPad Tablet	000000028804	✓	dmpd37ksmf3n	Jury locker
Apple 10.2-inch iPad Tablet	000000028805	✓	dmpd35h9mf3n	Jury locker
Apple 10.2-inch iPad Tablet	000000028806	✓	dmpd31bwmf3n	Jury locker
Apple 13-inch MacBook Pro	000000028808	✓	c02d30v8ml88	Lloyd
Apple 11-inch iPad Pro Tablet	000000028810	✓	dmpd496rptrk	Kaylee Home
Dell Optiplex 5080 Desktop	000000028887	✓	4rd8673	Logan
Dell Latitude 5420 Laptop	000000028974	✓	7flkfb3	Carly Home
Dell Optiplex 5090 Desktop	000000029094	✓	20hpnf3	Nikki Vianca
Dell Latitude 5420 Laptop	000000029365	✓	5x781j3	Kristine B.
Dell Optiplex 5090 Desktop	000000029435	✓	49RL5K3	Vianca Ryilee
Dell Latitude 5420	000000029705	✓	18xk2t3	Jury Services - rover
OptiPlex 5000 Small Form	000000029739	✓	2kjdy3	Shanda
Dell Latitude 5430 XCTO Base	000000029960	✓	5nnntv3	Kristina G.
Dell Latitude 5430 Laptop	000000030119	✓	hw92fy3	Kallie Kaylee
OptiPlex Micro 7010 Desktop	000000030166	✓	3cbp2z3	Jury Court Rm
OptiPlex Micro 7010 Desktop	000000030167	✓	ff0p2z3	Jury Court Rm
OptiPlex Micro 7010 Desktop	000000030169	✓	c2bp2z3	Research
OptiPlex Small 7010 Desktop	000000030254	✓	2d4lnz3	Kristine C.
OptiPlex Small 7010 Desktop	000000030255	✓	cd4lnz3	Amaris
OptiPlex Small 7010 Desktop	000000030256	✓	cf4lnz3	Maeci Samatha
OptiPlex Small Form Factor 7020 Desktops	000000030848	✓	dghz44	Frt Desk
OptiPlex Small Form Factor 7020 Desktops	000000030863	✓	3zbhz44	Aubrey
Dell Latitude Laptops	000000030934	✓	JQQZ1T2	Marya
Dell Latitude Laptops	000000030936	✓	81KY1T2	Ryilee
Desk with Return and Hutch	000000031169	✓		Kristine B.
Desk with Return and Hutch	000000031170	✓		Bonnie
U-Shape Desk with Return and Hutch	000000031171	✓		Jury Services

Cross Cut Commercial Office Paper Shredder 4005	000000031212	✓	1749857	
Desk w/Hutch	000000031312	✓		Carly
Dell Latitude 5450 Laptop XCTO Base	000000031336	✓	35c3794	Bonnie
Jury 2015 Plus Automated System	00000016690A	✓		Jury Services-Call out system for jury

County of Johnson, Texas



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Kristi Shaw
Deputy Purchasing Agent
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ASSET INVENTORY VERIFICATION FORM
INCOMING OFFICIAL

The asset inventory verification of incoming official in the Johnson County Department listed below has been conducted. The Official/Department Head who has signed below accepts full responsibility for inventoried assets assigned to this department.

Department District Clerk Date 8/1/25

Inventory was conducted by: Jenna White
Alexis Fargnham

Incoming Official: Dean A. Sullivan

Description	Fixed Asset#	Located	Serial#	Comments
KARDEX LEKTRIEVER LEGAL/LAT	000000013112	✓	19230	Room 204 court clerks
KARDEX LEKTRIEVER	000000013115	✓	15494	File Rm
KARDEX LEKTRIEVER	000000013313	✓	24315	File Rm- this was swap for sn 19789 REMINGTON. No money involved.
Jury 2014 Plus System - JIMS Software	000000016549	✓		Jury no tag given for this asset
Shelving and Cage	000000016608	✓		Located @ 1102 E Kilpatrick (WHSE)
Canon imageRUNNER ADVANCE C5540i	000000016789	✓	xlj02930	3rd floor
ACIS (Automated Check-In System) Software	000000016941	✓		Software
Canon iR ADVANCE DX C7780i Color Copier	000000017070	✓	3FD00883	File Rm
Canon Copier iR ADVANCE DX C5870i	000000017170	✓	2xd02516	Jury Services
Kyocera TASKalfa 8353i MFP Color Copier	000000017310	✓	rs23901306	Collections
Kyocera TASKalfa 8353ci MFP Copier	000000017421	✓	rs24101535	
MobileTrak Rolling Shelving	000000017450	✓		
Inspiron 3543 Laptop	000000026699	✓	7xzd832	Jury Services-not being used
Inspiron One 2350 Computer	000000026737	✓	d1cdsx1	Jury Courtroom - Bench
Dell OptiPlex 7020	000000026925	✓	6x2xq22	Shannon
Dell OptiPlex 7020	000000026928	✓	6x3sq22	Kim
Dell OptiPlex 7020	000000026940	✓	6x5qq22	Nikki
OptiPlex 7020 Desktop	000000027027	✓	2vmk382	Alison
OptiPlex 5040 SFF	000000027163	✓	9hzkjb2	Ashley T.
OptiPlex 5040 SFF	000000027181	✓	9j2qjb2	Ana
Dell Latitude E5470	000000027209	✓	9py4hc2	Jury Services
Latitude Laptop E5470	000000027505	✓	cgkhwf2	Cage 1st Flr
IPad 12.9-inch Pro	000000027723	✓	dlxv32qaj262	Lloyd <i>Alison's office</i>
DELL Optiplex 5050 desktop	000000027884	✓	8z1xbm2	Magan
DELL Latitude 5480 Laptop	000000027930	✓	2xcm5m2	Jury Services
Dell OptiPlex 5060 Desktop	000000028231	✓	494mhv2	Jennifer
Dell OptiPlex 5060 Desktop	000000028248	✓	492ghv2	Erika
Dell OptiPlex 5060 Desktop	000000028253	✓	492thv2	Sally
Dell Optiplex 5060 Desktop	000000028353	✓	g933px2	Lloyd <i>IT</i>
Dell Optiplex 5060 Desktop	000000028370	✓	g981px2	Estrella
Dell Latitude 5400 Laptop	000000028459	✓	9jz30z2	Alison

Dell Optiplex 5070 Desktop	000000028537	✓	rqg7h03	Collection desk
Dell Optiplex 5070 Desktop	000000028631	✓	5br5z23	Ashley N.
Apple 10.2-inch iPad Tablet	000000028799	✓	dmpd39fymf3n	Jury locker
Apple 10.2-inch iPad Tablet	000000028800	✓	dmpd33svmf3n	Jury locker
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Apple 10.2-inch iPad Tablet	000000028804	✓	dmpd37ksmf3n	Jury locker
Apple 10.2-inch iPad Tablet	000000028805	✓	dmpd35h9mf3n	Jury locker
Apple 10.2-inch iPad Tablet	000000028806	✓	dmpd31bwmf3n	Jury locker
Apple 13-inch MacBook Pro	000000028808	✓	c02d30v8ml88	toyd <i>Alison's office</i>
Apple 11-inch iPad Pro Tablet	000000028810	✓	dmpd496rprtk	Kaylee
Dell Optiplex 5080 Desktop	000000028887	✓	4rd8673	Logan
Dell Latitude 5420 Laptop	000000028974	✓	7flkfb3	Carly
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Dell Latitude 5420 Laptop	000000029365	✓	5x781j3	Kristine B.
Dell Optiplex 5090 Desktop	000000029435	✓	A9RL5K3	Rylee
Dell Latitude 5420	000000029705	✓	18xk2t3	Jury Services - rover
OptiPlex 5000 Small Form	000000029739	✓	2kjdy3	Shanda
Dell Latitude 5430 XCTO Base	000000029960	✓	5nnntv3	Kristina G.
Dell Latitude 5430 Laptop	000000030119	✓	jw92fy3	Kaylee
OptiPlex Micro 7010 Desktop	000000030166	✓	3cbp2z3	Jury Court Rm
OptiPlex Micro 7010 Desktop	000000030167	✓	ff0p2z3	Jury Court Rm
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OptiPlex Small 7010 Desktop	000000030254	✓	2d4lnz3	Kristine C.
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OptiPlex Small 7010 Desktop	000000030256	✓	cf4lnz3	Samatha
OptiPlex Small Form Factor 7020 Desktops	000000030848	✓	dghz44	Frt Desk
OptiPlex Small Form Factor 7020 Desktops	000000030863	✓	3zbhz44	Aubrey
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Dell Latitude Laptops	000000030936	✓	81KY1T2	Riylee
Desk with Return and Hutch	000000031169	✓		Kristine B.
Desk with Return and Hutch	000000031170	✓		Bonnie

U-Shape Desk with Return and Hutch	000000031171	✓		Jury Services
Cross Cut Commercial Office Paper Shredder 4005	000000031212	✓	1749857	
Desk w/Hutch	000000031312	✓		Carly
Dell Latitude 5450 Laptop XCTO Base	000000031336	✓	35c3794	Bonnie
Jury 2015 Plus Automated System-JIMS Software	00000016690A	✓		Jury Services-Call out system for jury

Laptop

31359

Sullivan